

Harrah Day ~ September 14, 2019

Non-Profit Booth Application

Complete and send to:

Harrah Chamber of Commerce PO Box 907, Harrah, Oklahoma 73045

Additional Info contact: Brandy McKay 454-2190, 618-1725, brandy@harrahchamber.org

Organization/Name: _____ Sales Tax # _____

Contact Person: _____

Phone#: _____ Email: _____

Address: _____

City: _____ State _____ Zip _____

Outlets Needed: Please limit amps to 40 per booth:

None _____ 110V _____ Amps _____ ~~~ 220V _____ AMPS _____

All electrical equipment must be GFI compatible

Type: Arts/Crafts: _____ Games: _____ Food: _____ Other: _____

Menu/Type Food: _____

Describe Main Item(s) for Sale/Type of Craft/Type of Game:

I have read and agree to the regulations and/or requirements:

Signature: _____

Print Name: _____ Date: _____

Please Read Instructions Carefully

Choice booth space may not be reserved. All allotted booth space will be on a first-come, first served basis. Booth spaces are approximately 10'X15". Rent for non-electrical booth space used for arts, crafts, games, etc. is \$30.00. If electrical hookup is needed, the fee is \$50.00. Booth space rental fees are non-refundable and **must be paid before the day of the event.**

PLEASE MAKE YOUR CHECKS PAYABLE TO: Harrah Chamber of Commerce.

Booths may begin setting up at 5 p.m. Friday before the festival. All booths must be set-up and vehicles removed from the park by 8:30 a.m. Saturday. All booths and related equipment &/or inventory must be removed from the park no later than noon Sunday after the festival. Sales tax must be collected and is your responsibility. Necessary tax forms will be provided. Any food handling questions should be directed to Oklahoma County & City Health Department at 405-427-8651. Although every effort has been made to provide a safe, relaxed atmosphere, we are not responsible for accidents, vandalism, rain or acts of God.

All items sold or given as prizes must be in compliance with the City of Harrah Ordinance #11-114 (see attached).

LIABILITY INSURANCE IS YOUR RESPONSIBILITY

****Harrah Day Vendors**** In an effort to offset our costs on the Harrah Day event, we kindly ask that you do not sell "Light Up" or "glow" items at the event. This gives the Harrah Chamber an opportunity to sell those items during our evening fireworks program.